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WORK AGENDA 17 March 2022		
Project Identification:	<i>Ecofriendly worker 1.0</i> Agreement n°2021-1-PL01-KA210-VET-000032894	
Type of meeting:	First Transnational Project Meeting	
Meeting place:	Science and Technology Park Poland-East ul. Innowacyjna 1, 16-400 Suwalki, Poland Place: Conference Room	
Attendants:	Fundacja Centrum Umiejętności Praktycznych (CUP) Viesoji Istaiga Vilniaus Jeruzales Darbo Rinkos Mokymo Centras (VJDRMC) Rigas Valsts Tehnikums (RVT)	
Time Schedule	Agenda topics	Participants
11:00 – 11:15	Welcome to all the partners.	Lead: CUP, VJDRMC, RVT
11:15 -12:00	Project Partners presentation. Presentation of the project partners. Ecofriendly worker 1.0 project introduction: - purpose and character of the project; - role of each project partners. Participants in the projects – teachers, entrepreneurs.	Lead: CUP Support: All
12:00 – 13:30	Result 01 – Presentation the Report containing examples of pro-ecological behavior in the workplace in the following industries: catering, construction and electricity WITHIN THE ERASMUS + PROJECT „Ecofriendly worker 1.0”.	Lead: CUP Support: All
13:30 – 14:30	Ecofriendly worker 1.0 project administrative issues: - timeline and financial issues – accounting note, - management activities, reports; scan by mail, - transnational project meetings, - collect the original documents: - management reports, accounting notes, - recruitment participants documents,	Lead: CUP Support: All



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	- cooperation between partners.	
	Dissemination during the project – activities at schools, link, www, social media.	Lead: CUP Support: All
14:30 -15:00	Lunch	
15:00 – 16:30	A visit to the catering school and companies in Bialystok. Meeting with teachers in the field of gastronomy, construction and electricity participating in the project.	Lead: CUP Support: All
16:30 – 17:00	Conclusion of the meeting – next steps of the project, preparing „to do“ list, dates of the meetings 2022.	Lead: CUP Support: All
	<i>Discussion with group tutor</i>	