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WORK AGENDA 21 September 2023		
Project Identification:	<i>Ecofriendly worker 1.0</i> Agreement n°2021-1-PL01-KA210-VET-000032894	
Type of meeting:	Fifth Transnational Project Meeting	
Meeting place:	Viesoji Istaiga Vilniaus Jeruzales Darbo Rinkos Mokymo Centras (VJDRMC) Trinapolio Street 2, Vilnius, Lithuania	
Attendants:	Fundacija Centrum Umiejętności Praktycznych (CUP) Viesoji Istaiga Vilniaus Jeruzales Darbo Rinkos Mokymo Centras (VJDRMC) Rigas Valsts Tehnikums (RVT)	
Time Schedule	Agenda topics	Participants
10:00 – 10:15	Welcome to all the partners.	Lead: CUP, VJDRMC, RVT
10:15 -11:30	Result O3 – Guide Raising the level of the so-called ecological skills, encouraging behavioral changes in individual preferences and habits WITHIN THE ERASMUS + PROJECT „Ecofriendly worker 1.0”. Lessons scenarios for schools: - 3 lessons scenarios of the catering, construction and electricity presentation by partners.	Lead: CUP, VJDRMC, RVT
11:30 – 12:30	Implementation and dissemination Result O3 – guide and scenarios of lessons.	Lead: CUP Support: All
12:30 – 13:30	Result O3 – Guide 7. Conclusions - increasing knowledge in the field of: green management, green environment, recycling, paperless and digitalisation. - latest trends of catering, construction and energetic industry and people expectations.	Lead: CUP Support: All
13:30 -14:30	Ecofriendly worker 1.0 project administrative issues:	Lead: CUP Support: All



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	<ul style="list-style-type: none">- timeline and financial issues – accounting note,- management activities, reports; scan by mail,- transnational project meetings. <p>Collect the original documents:</p> <ul style="list-style-type: none">- management reports, accounting notes,- recruitment participants documents,- cooperation between partners.	
14:30 -15:00	Lunch	
15:00 – 15:30	Dissemination, evaluation during the project – activities at schools, link, www, social media.	Lead: CUP Support: All
15:30 – 16:00	Conclusion of the meeting – next steps of the project, preparing „to do“ list, dates of the next meeting 07.12.2023 in Riga.	Lead: CUP Support: All
	<i>Discussion with group tutor</i>	